**2015 PITTCON FACSS GOVERNING BOARD MEETING**

Tuesday, March 10, 2015 – noon
Room 342 in convention center

Greg Klunder called the meeting to order at 12:16pm.

Designation of Parliamentarian
Greg Klunder designated Doug Gilman as the Parliamentarian for the Governing Board Meeting

Luisa Profeta, acting secretary for the meeting provided the roll call, with these present:
Roll Call for Voting Members - *Profeta*
Review/Acceptance of Fall Meeting Minutes – *Profeta*

Ian Lewis ANACHEM, past Governing Board Chair
Diane Parry, SAS
Jim Rydzak, Coblentz
Charles Wilkins, ACS Analytical Division
Bonner Denton, ACS Analytical Division
Alexandra Ros, AES – American Electrophoresis Society; Program Chair 2016
Matthew Baudelet -
Amy Bauer, NASLIBS
Doug Gilman, FACSS Past Past Governing Board Chair (Parliamentarian)
Luisa Profeta, FACSS Secretary (in absence of Chris Palmer)
Greg Klunder, FACSS Governing Board Chair (Voting)
Steven Ray, FACSS Governing Board Chair Elect (Voting for Exec Comm)
Mike Carrabba, Exhibits Chair, SciX
Edita Botonjic-Sehic, General Chair SciX 2015
Glen Jackson, Program Chair, SciX 2015
Mary Kate Donais, SAS
John Wasylyk, FACSS/SciX Marketing Chair
Cindi Lilly, FACSS International Office / SciX Conference
John Chalmers, RSC
Karen Faulds, IRDG
Richard Crocombe, Coblentz
Bruce Chase, SAS
Ellen Miseo, SAS 4$^{th}$ vote

Ian Lewis commented to the GB that that ClirSpec is not a formed society, and thus cannot be eligible for FACSS membership at this time.

In the absence of Chris Palmer, the GB Reno 2014 minutes were not discussed in detail. However some minor corrections were proposed. Mike Carraba moved to accept the minutes with proposed changes, and Steve Ray seconded. Acceptance of the Reno 2014 GB Minutes with proposed changes passed unanimously.

Designation of FACSS Executive Committee Voting Members. Greg Klunder designated Steve Ray
Review Tax-exempt Status of Non-voting Member Organizations – *Klunder*

Registered Agent Designee - *Klunder*
Greg reviewed that someone needs to be a resident in the state of Delaware in order to receive our mail, and Katherine Bakeev to be our person to receive mail. Exec committee approved, but GB needs to vote to approve. Ian makes a motion to appoint Katherine Bakeev as our designated agent. Diane P seconds. One abstention.

ITP Co-meeting update - *Klunder*
Things are moving forward to co-meet in 2016, and Steve Ray has been in contact with them. Steve commented that we've signed an agreement with them. The attendance is around 200-250 on average. We should meet our hotel quota. The hotel will expand to have additional sessions. Cost changes have been edited for 2016. We're pushing to integrate them into FACSS/SciX in the future.

New Member organization applications - *Klunder*
Greg reports that FACSS has been working with the Royal Australian Chem. Inst. and ClirSpec is not a society yet. No new member organization applications are pending at this time.

Treasurer's Report – *Druy*
Mark noted that Reno was a positive outcome for the budget and 2014 is being audited currently. The 2015 SciX meeting looks to be within 5% of what is budgeted currently.

Finance Committee Report – *Druy*
Mark highlighted that FACSS is looking into an investment account for cash reserves. SciX 2013 was in a surplus, and sponsoring societies need to vote for the final disbursement of the funds. Bruce C moved to disburse, Steve R seconded. Greg noted that these were not out within the 30 day notice, Ian moved to suspend the bylaws to circumnavigate the 30 day notice. Diane proposes a contingency vote on the disbursement of the funds, as an amendment to Ian's motion. Ian withdraws his motion. Diane withdraws her motion. Mike C motions to suspend the bylaws, Charlie seconds. 15-0 in passing. Bruce withdraws his motion to disburse the funds to the member societies until each society has had a chance to review the numbers from the SciX 2013 meeting. 'Mike C makes a motion to accept the committee's recommendation that the treasury is in surplus and to assign, per the bylaws, the surplus funds originating in part from the SciX 2013 meeting in Milwaukee.'. Diane seconds. 14 in favor. 1 abstention.

Budget Committee Report – *Lewis*
Ian does not have the forms for FACSS Distinguished awards, but proposed the following individuals to the GB for consideration: 1) Mike Blades, 2) Keith Olson (ANACHEM rep) and 3) Gary Brewer (ISA rep). Charlie moves to bring them all forward for the FACSS Distinguished wards and Jim R seconds. Ian makes a recommendation to accept all as a single block of nominations rather than as individuals. Motion to accept Mike Blades, Keith Olson and Gary Brewer for the FACSS Distinguished award passed unanimously.

Mike C makes a motion to reinstate the bylaws. Steve Ray seconds. Motion passes 15-0.

Ian discussed that the 2016 budget must be set at this meeting. ITP will impact the budget, but there is a projection for ~1% profit from the meeting. Bruce Chase moves to accept the budget committee report as delivered. Greg seconds. Motion passes unanimously.

Nomination Committee Report– *Ray*
Steve Ray presented nominations for the 2017 SciX General and Program Chairs. Becky Dittmar is the nominee for the General Chair for SciX 2017 and Matthieu Baudelet as the Program Chair nominee. Both are well known to the GB for their efforts to advance FACSS and other member societies. Ian moves to accept Becky Dittmar as 2017 General Chair. Motion passes unanimously.

Bruce Chase moves to accept Matthieu Baudelet as 2017 as Program chair. Amy Bauer seconds. Motion passes unanimously.

Steve Ray then presented the nominations of Fred LaPlant and Mike George for FACSS GB chair for 2018-2019. Bruce asked if Mike is getting more involved in his academic appointment in China as a question for his time constraints (or not). Ian confirmed to Bruce that indeed, Mike is taking on the appointment with traveling at a higher frequency for this position. Mike C calls a motion for a paper vote between Fred and Mike for the position. Bonner seconded. Following the collection of the ballots, Mike C and Doug G counted the vote. Fred was elected by a simple majority.

Long Range Planning Committees Report– *Gilman*
Doug reported that a written report is forthcoming. Quorum issues do need to be addressed in bylaw changes, but how is the question. A reduction in quorum numbers seemed to be not favored, but physical presence is preferred, notwithstanding emergencies arising at the last minute. Currently there is no desire to split the FACSS and SciX boards. Dealing with member societies and delegation in distributions is another topic of concern. Also, how can we increase volunteer base, especially with younger volunteers. International activities are appropriate for our budget currently but FACSS is not doing much in that domain. Across both meetings was the "continuing education and training" needing adjustment, mainly an overhaul and investment in rebuilding. If it doesn't work, it needs to be eliminated. SciX is moving towards green efforts. For this year, we're going to work towards student/author generated videos to promote posters and papers and sessions. Mentoring for students and new technical areas were discussed with regard to the conference. Diane commented that there needs to be a link on the FACSS/SciX websites for volunteering and how we get more students. Bruce asked if it was a top down, or bottom up effort for all of these changes. Doug said it depended on the area of need.

2014-15 Governing Board Chair's Report – *Klunder*
Greg went through his report briefly. Mark Henson is joining Heather Brooke as workshops chair. Diane offered a suggestion for "fast catchup in an area in analytical chemistry" type session. John W suggested member societies doing something along those lines? Ellen said that it might be helpful for Providence.

2016-17 Governing Board Chair Elect's Report – *Ray*
No report submitted.

Marketing Report – *Wasylyk*
John highlighted items that have occurred since SciX. SEM was terminated as it was not successful as previously hoped. Monsoon Design is taking over a lot of the graphic designs from Ignite as they are cheaper and faster in turnover in products. There are new collaborative efforts to help extend our visibility. Letters will be sent out after Pittcon to member organizations to update their websites with FACSS/SciX current information. Ian has mentioned to John we need more written documentation of "Why SciX?" "Why join FACSS?" RFP sent out to three organizations that make mobile phone apps. EventPilot (who did Pittcon's app) will most likely be doing the app. Ian/Doug commented this has been discussed in previous meetings. Charlie commented the map on the app is hard to read due to spectral resolution. Ian commented the program is not front and center on the app. This is related to site selection supporting bandwidth. IYL logo can be used by member organizations who had paid for the rights to use it this year.

2016 Program – *Ros*
No written report was submitted. She is looking at focusing on analytical chemistry environmental and poverty and is looking at NSF funding and Gates foundation for support as well. Also a focus for women in chemistry (Coach?) and adding career building. Since ITP is joining as well, some additional

microfluidics will be added. She would like to keep the same general format as worked over the last few years, but will try to integrate ITP into it as best as possible.

Alexandra left at 1:55pm and a quorum for GB voting issues was no longer met.

SciX Conference Reports
Exhibits (All Meetings) – *Carrabba*
Mike summarized 2014 as continuing to increase in number and income. Providence has a separate poster area, and 70% of the exhibit hall has already been sold at this point. Minneapolis has not been laid out yet, but will be available by SciX 2015 in Providence. Ian asked if FACSS could store items for international membership groups to store booth materials just to be used for SciX. Cindi commented that FACSS does have some space for storage.

2015 – Providence, RI
General –*Botonjic-Sehic*
Nine workshops have been arranged at this point, but this does not include a biotech workshop so far. There is a price increase – 4 hrs for $225, $450 for full day. Child care will be provided. Bruce asked about liabilities in the case something catastrophic happens, and a form needs to be developed to cover possible issues. Clambake or Mansion/20s Flapper type theme for the Wednesday night all-inclusive event. There are other tours and recreational activities around the area that attendees can take advantage of for a change in pace. Bike tour is currently being organized, but is not finalized.

Ellen left at 2:18pm.

Program – *Jackson*
Glen has all of the form 5s in, form 6s are currently coming in. There was a change in schedule, posters will be right before lunch rather than right after the plenaries. Currently about 128 sessions scheduled so far. Women in Spectroscopy, Easing World Poverty and THz are going to be back. Friday morning will be “covering the whole spectrum” type group of talks for IYL.

Site visit upcoming and rooms for member organizations will be finalized at that time.

2016 – Minneapolis, MN
General and Program – *Donais*
Site visit is coming later following Pittcon 2015, but there have been more discussions about various components of the meeting.

Site Selection Committee – *Brewer*
Gary is not here, but Mike C is briefing. We are getting feedback on locations for 2019. Cost structures are being discussed currently. There is a development that the EC was previously briefed on relating to the GSR not honoring contractual agreements. Gary and Mike C are looking at new facilities for the 2020 meeting in Reno, and potentially elsewhere.

Charlie left at 2:26pm and is voting by proxy.

FACSS International Office / SciX Conference Office Report – *Lilly*
Cindi notes that ACS gets the extra delegate starting at SciX 2015. Student awards need to be nominated soon.

Old Business - *Klunder*

Greg asked about any follow-up on the African initiative? Diane says no money has been spent yet, but a team has been assembled. There should be some news at SciX 2015.

Ian reminded everyone FACSS is sponsoring an ICAVS 8 speaker. We get a table at the conference and literature can be given out by member organizations. The meeting is in July in Vienna, Austria.

New Business - *Klunder*
None specified.

Selection of location and time for next Governing Board Meeting
Providence, Thursday time and room TBD.

Diane motioned to adjourn, John C seconded. Meeting adjourned at 2:37pm.