VII-B-2 Secretary

**SAS GOVERNING BOARD MEETING MINUTES**

**TUESDAY, SEPTEMBER 29, 2015**

**SCIX 2015, PROVIDENCE, RI, RHODE ISLAND CONVENTION CENTER, ROOM 557, 4:00 PM**

**I. Call to Order** Ian R. Lewis for Diane Parry

**II. Roll Call** Gloria Story

|  |  |  |
| --- | --- | --- |
| **Voting Executive Committee Members:** |  |  |
| **Position** | **Name** | **Attendance (√ = present, empty = absent)** |
| President | Diane Parry (DP1) |  |
| President-Elect | Ellen Miseo (EM) | √ |
| Past President | Ian R. Lewis (IL) | √ |
| Treasurer | Bruce Chase (BC1) | √ |
| Secretary | Gloria Story (GS) | √ |
|  |  | 4 |
| **Elected Governing Board Delegates:** |  |  |
| **Name** | **Attendance (√ = present, empty = absent)** |  |
| Richard Crocombe (RC) | √ |  |
| Rina Dukor (RD) | √ |  |
| Nancy Jestel (NJ) | √ |  |
| Linda Yarlott (LY) |  |  |
| Mary Miller (MM1) | √ |  |
| Geoffrey Coleman (GC) | √ |  |
| Junxin Chen (JC2) | √ |  |
| Isao Noda (IN) | √ |  |
| Christian Pellerin (CP) |  |  |
| Dominik Rabus (DR) |  |  |
|  | 7 |  |
| **Regional/Technical/Student Delegates:** | |  |
| **Representing** | **Name** | **Attendance (√ = present, empty = absent)** |
| Baltimore Washington |  |  |
| Chicago |  |  |
| Cincinnati | Anna Donnell (AD) | √ |
| Cleveland |  |  |
| Delaware Valley | Karl Booksh (KB2) | √ |
| Detroit |  |  |
| Houston |  |  |
| Indiana |  |  |
| Intermountain | Paul Farnsworth (PF) | √ |
| Mid-Michigan |  |  |
| Minnesota |  |  |
| New England | Mary Kate Donais (MKD) | √ |
| New York | David Tuschel (DT) | √ - arrives during IX. A. |
| Niagara Frontier |  |  |
| Northern California |  |  |
| Ohio Valley |  |  |
| Pacific Northwest |  |  |
| Piedmont |  |  |
| Pittsburgh | John Jackovitz (JJ) | √ |
| St. Louis |  |  |
| United Kingdom | John Chalmers (JC1) | √ |
| Process |  |  |
| Forensics |  |  |
| Chemometrics |  |  |
| Chirality | Don Pivonka (DP2) | √ |
| Atomic | Deborah Bradshaw (DB) | √ |
| Coblentz | Micky Myrick (MM2) | √ |
| CNIRS | David Hopkins (DH) | √ |
| Arizona State University |  |  |
| Brigham Young University |  |  |
| Clemson |  |  |
| Iowa State University |  |  |
| Truman State University | John Orlet (JO) |  |
| University of Delaware |  |  |
| University of Idaho |  |  |
| University of South Carolina |  |  |
| University of Utah | Jay Kitt (JK) | √ |
| University of Wisconsin-Milwaukee |  |  |
|  |  | 11 before IX.A. /12 after IX.A. |
| **Second Past President Delegate:** |  |  |
| **Name** | **Attendance (√ = present, empty = absent)** |  |
| Katherine Bakeev (KB1) | √ |  |
|  | 1 |  |
| **Non-voting EC members:** |  |  |
| **Position** | **Name** | **Attendance (√ = present, empty = absent)** |
| Membership Coordinator | Ingeborg Iping Petterson (IP) | √ |
| Newsletter Editor | Fred Haibach (FH) | √ |
| Regional, Technical, and Student Section Affairs Coordinator | Robert Lascola (RL) | √ |
| Web Editor | Anna Donnell (AD) | √ |
| Student Representative | Chad Atkins (CA) | √ |
| Journal Editor-in-Chief | Michael Blades (MB) | √ |
| Journal Editor | Peter Griffiths (PG) | √ |
| Journal Managing Editor | Kristin MacDonald (KM) | √ |
| Parliamentarian | Ben Manard (BM) | √ |
| Executive Director | Bonnie Saylor (BS) | √ |
|  |  |  |
| Total number of voters present: | 23 (before reports) 24 (after) |  |

**Others present:**

Stephanie Iocco (SI) – SAS office, Bill Cunningham (BC2) – TPM, Louisa Strain (LS) and Kimberly Simpson (KS) – SAGE. Sign-in sheets:



**III. Introductions** Ian Lewis

**IV. Meeting Rules of Order** Ben Manard

BM advises we are following Robert’s Rules of Order and SAS Bylaws and Constitution. 7 of 10 elected delegates are present – quorum is satisfied.

**V. Approval of Minutes from October 1, 2014** Gloria Story – Report Filed

**Governing Board Meeting**

KB1 moves to approve; JJ 2nds. Motion passes 23 – 0.

**VI. Officer Reports**

A. President Report Filed

B. Secretary Report Filed

C. Treasurer Report Filed

D. Executive Director Report Filed

E. Journal Editor Report Filed

F. Newsletter Editor Report Filed

G. Web Editor Report Filed

H. Membership Report Filed

I. Student Representative Report Filed

J. Regional, Technical, Student Sections Report Filed

BC1 moves to approve the Officer reports; DB 2nds. Motion passes 23 – 0.

**VII. National SAS Committee Reports**

A. Awards Report Filed

B. Constitution and Bylaws Report Filed

C. Nominating No Report Due

D. Publications No Report Filed

E. Publicity Report Filed

F. Tour Speaker Report Filed

G. Meggers Award Report Filed

H. Strock Award No Report Due

I. Lippincott No Report Due

J. Tellers Report Filed

K. Fellows Report Filed

L. Long Range Planning No Report Filed

BC1 moves to approve the Committee reports filed; DB 2nds. Motion passes 23 – 0.

**VIII. Delegate Reports**

A. FACSS Report Filed

B. Chemical Heritage Foundation Report Filed

BC1 moves to approve the Delegate reports; EM 2nds. Motion passes 22 – 0 – 1 abstain. KB1 asks about the CHF benefit report. IL comments that there are several opportunities we aren’t following. We need better communication and opportunities to partner – we will continue. (DT arrives).

**IX. Unfinished Business**

A. TPM Report Bill Cunningham



Went to Photonics West and ACS Boston…new connections and sales. One Corporate sponsor is back. Working new member benefits for 2016 for entire subscriber base rather than online vs. print. Maximize income. IL – marketing line item is paying dividends. NJ – what is the gap? Investments moving their marketing dollars – going digital and investing in their own newsletters and webinars. Investigating in offering options in the future. DT – what about the work done previously? BC2 – working with marketing and membership committees presently. BC1 moves to accept TPM report; EM 2nds. Motion passes 24 – 0.

B. Journal Updates / SAGE Louisa Strain / Mike Blades



MB introduces the move to SAGE: 1) bulk mailings; 2) two vendors to work with; and 3) EC assigned group to look into it. A major shift for the Journal. SAGE – 5th largest independent academic publisher; many STEM journals; celebrating their 50th Anniversary; International Publisher of the Year 2015. Shared the team, vision, where we are now, open access. RD – offer an app? LS – SAGE website adjusts to accessing device: computer or tablet or phone. BC2 – can we have a version like Spectroscopy – more ads and not peer-reviewed? LS/IL – not through SAGE. KB – estimate on impacting the impact factor? LS – yes – it will help having digital publishing before the print. IL – SAGE will be coming to SciX each year to report and discuss. RD – What about ResearchGate? Pre-type set version, yes, not full design, however it can be used for teaching and individual uses. RC – how is the process going forward? KM – we will continue with Allen Press until the end of the year. Waiting papers will go into SAGE; those in peer-review will go into AP until mid-June 2016. IL – As of Thursday, the old submission site closed. IN – clarifying ResearchGate – non-typeset version after approval is ok. Elsevier provides link to the author to extract the final version. MB – there are copyright differences too. LS – SAS did hold the copyrights; now the authors have them and give exclusive rights to SAGE/SAS. IL – Bylaws adjustment in next discussions. MB – it is the current recommended approach. RD – how long is the contract? KM, IL, LS – 5 years. DP2 – clarify copyright. LS - you can choose author or company. DP2 – needs to go through their legal organization. LS – believe that is an option.

C. 2020 Initiative Update Ian Lewis for Diane Parry

Quick summary (see President Report) – follow up actions from PittCon 2015 meeting – please continue to offer insights.



D. Website Transition Bonnie Saylor

We are saving a lot of money - switching to Bixley from DeJango. More research found MemberMax, an off-the-shelf program. EC approved and AD is our web editor. Currently saving $70,000! We are working the frontend now. Webinars, section pages, online payments – smooth and convenient. The backend for the office is more than we could ask for.

BS shared a letter from Diane at this point.

**X. New Business**

A. Voting on Bylaws Ellen Miseo





1) Define interim level (Bylaws)

2) Define a student (same as ACS)

3) Revenue allocation – non-active monies

4) Web committee activity – needs adjustment – back to committee

5) Monetary awards – amounts to be decided by EC

6) Change copyright standard in Bylaws

No Constitution changes necessary thanks to previous committee team. IL – the info on this was already shared for voting. NJ – any bounds or limits to EC on awards amount? IL – budget line item for awards. EM – no – to avoid changes. NJ – expenses and award? EM – yes, expenses and now EC-determined award amount. BC1 – the budget line item doesn’t limit the amount ultimately spent. IL – no, there is no guide for limits of amounts – good point to recommend to next Bylaws. IL asks for a motion to review each Bylaw change. RD moves the EC motion for Bylaws changes (via Ellen’s email); BC1 2nds. Motion passes 22 – 0 -2 abstain.

B. Voting on Budget Bruce Chase





Going over the budget, but encourages the GB to go over all the documents. Projecting to be $10K in the black. We’ve used our SciX funds and had tremendous savings from the office. 2016 projected budget – income from BC2 efforts – line item in expenses for his costs and 20%. RD congratulates the EC, the office, the GB, and the Journal editors. Thanks! RD moves to accept the budget for 2016; DB 2nds. Motion passes 23 – 0 -1 abstain. IL – long journey – we are in a better place.

C. Last Words

RD – Suggests we think about allowing for a 2nd term as President when discussing the Bylaws and Constitution when the current President is unable to serve due to illness. It seems sad that after all the work as President-elect, Diane didn’t get to enjoy her presidency. PG – witnessing 2 historical events…1) shortest budget discussion ever; and 2) Bruce using a microphone. ☺

IL – everyone please sign the book for Diane

GS – I will be covering Diane’s class the best I can…any help is appreciated!

AD – marketing and social media – ideas and share!

**XI. Adjourn**

BC1 moves to leave; DB 2nds. Motion passes 24 – 0! 6:06 PM!!....Historical event #3 PG!