

VI-B-3

EXECUTIVE COMMITTEE BUSINESS MEETING
MONDAY, MARCH 2, 2015 TELECONFERENCE 11:00 AM

I. Call to Order – Diane Parry (11:13 AM)

II. Roll Call – Gloria Story

MEMBERS:	X = present
President*: Diane Parry (DP)	X
President-Elect*: Ellen Miseo (EM)	X
Past President*: Ian Lewis (IL)	X
Treasurer*: Bruce Chase (BC1)	X
Secretary*: Gloria Story (GS)	X
Membership Coordinator: Ingeborg Iping Petterson (IP)	X
Newsletter Editor: Fred Haibach (FH)	X
Regional, Technical, and Student Section Affairs Coordinator: Robert Lascola (RL)	X
Web Editor: Anna Donnell (AD)	X
Student Representative: Chad Atkins (CA)	X
Journal Editor-in-Chief: Michael Blades (MB)	
Journal Editor: Peter Griffiths (PG)	X
Journal Managing Editor: Kristin MacDonald (KM)	
Parliamentarian: Ben Manard (BM)	X
Executive Director: Bonnie Saylor (BS)	X
* Voting member	

III. Approval of Minutes from SciX 2014 – Executive Committee meeting and Conference Calls

Documents to approve are: EXECUTIVE COMMITTEE FALL 2014 MEETING MINUTES.DOCX and ECsubc meeting 9_8-9-16_2014 cleaned.docx. BC1 moves to approve minutes; EM 2nds. Motion passes 5-0.
BC - thanks for doing this. DP - agreed – 3x the work expected.



EXECUTIVE
COMMITTEE FALL 20



EC meeting
conference call min

IV. Reports

A. President



SAS Presidents
PittCon Report 2015

B. Secretary – see section III.

C. Treasurer



Treasurers report
final1A Sept 2014.pc

D. Executive Director



Executive Director
Report Pittcon 15.pc

E. Journal Editor



Journal Report
Pittcon 15.pdf

F. Newsletter Editor



Newsletter Editor
Report Pittcon 15.pc

G. Membership Coordinator



Membership
Committee Report P

H. Web Editor Report



Web Editor Report
Pittcon 15.pdf

I. Student Representative



Student
Representative Repc



Sponsored SciX
Booth Student Sumi

J. Regional/Technical Section Affairs



Regional Affairs
Report Pittcon 15.pc

IL - move to accept the reports into the record; BC 2nds. Motion passes 5-0.

DP - these reports represent a heck of a lot of work; we've made nice progress; thanks!

V. SAS Standing Committee Reports

A. Awards



Awards Committee
Report Pittcon 15.pc

B. Constitution and Bylaws



Constitution and
Bylaws Report Pittcc

C. Nominating



Nominating
Committee Report P

D. Publicity



Publicity Committee
Report Pittcon 15.pc

E. Meggers Award



Meggers
Committee Report P

F. Strock Award



2015 Strock Award
Committee Report.d

G. Fellows Committee



Fellows Committee
2014.pdf



Fellows
Additions.pdf



Fellows_Nominatio
ns.pdf

H. Lippincott Award



Lippincott Report
Pittcon 15.pdf

I. Tour Speaker



Tour Speaker
Report Pittcon 15.pc

BS - the Strock Award report is not available [sec. note - shared after the meeting]. IL - move to accept the SAS Standing Committee Reports, with the exception of the Strock Award report, into the record; BC1 2nds.

EM - talked to Peter Larkin; he can't get a response from the current chair of the committee (Matthew B). Peter is chair-elect. IL and BM will attempt to contact him. BS asks about Bill. EM - he's overbooked. EM is working on lining up committee members; BS offers to assist.

DP calls for the vote; Motion passes 5-0.

IL - the Fellows Committee Report 2015 was accepted at the 2014 Governing Board meeting and should be included in the Dropbox. BS will add this (a new change in scheduling).

VI. Delegate Reports

A. FACSS

B. Chemical Heritage Report (CHR)



CHF-SAS Delegate
Report Pittcon 15.pc

BS - the FACSS report was not received. IL - typically the delegate report is the Governing Board minutes and these should be included. He did write a separate report last time. BS will locate the FACSS 2014 GB minutes and include in Dropbox. DP asks for an official listing of the FACSS meeting delegates for the PittCon 2015 meeting. IL - we still have the additional vote and at SciX he asked BC1 to take the seat; BC1's agreed to attend again at PittCon 2015. Our bylaws state the FACSS delegates are SAS President, Past-President, and President-Elect, therefore the delegates for PittCon 2015 will be DP, IL, EM, and BC1.

DP - in the CHR, a lot of activities are noted that we should spread to our membership. IL moves to accept the CHR into the record; BC1 2nds. IL asks when we need to pay our next dues payment. BS - in the spring. GS - this was approved by the GB at SciX. IL asks what the benefits to SAS membership are; the report states activities, but not benefits. DP promises to ask for specific follow-ups from Dave; what benefits can SAS members look for from our membership in CH Foundation (CHF). BS - our membership is to benefit Chemistry as a whole. EM asks if members that have donated will lose anything. PG - the CHF is sponsoring a session at PittCon. DP - they are supporting our mission statement – to disseminate knowledge. BC1 - we need consider a charitable donation vs. supporting another session. DP - suggest they co-sponsor events with us in the future. IL asks if Dave could fill us in by PittCon. Diane - will ask Dave on whether investment in CHF continues to be the right use of SAS funds (understanding that there is only a week to PittCon by this point):

- What benefits can SAS members, individually, look for from this membership?
- What is your best guess on the number of SAS members that can really participate in CHF via our membership?
- Is there anything that mentions SAS at the museum?
- Does CHF archive our Applied Spectroscopy journals?
- Have our members donated anything to the museum through the Society that would disappear with our membership?
- CHF is sponsoring a symposium on early development of IR at PittCon. Can we ask them to co-sponsor sessions?
- Can Delaware SAS Section hold meetings at the CHF?
- Is there anything that CHF is doing virtually/electronically that our members can tap into?

DP calls the motion on the floor to a vote; Motion passes 4-0, 1 abstention.

IL - use the FACSS 2014 GB minutes as the delegate report. DP - add this to unfinished business. BS will add the minutes to the Dropbox.

IL moves to adjourn at 11:45 AM; BC1 2nds. EM was already off the call, but the motion passes 4-0.

EXECUTIVE COMMITTEE BUSINESS MEETING
PITTCON 2015 SATURDAY, MARCH 7, 2015 4 PM
CONVENTION CENTER ROOM 340

I. Call to Order – Diane Parry (4:12 PM)

II. Roll Call – Gloria Story

MEMBERS:	X = present
President*: Diane Parry (DP)	X
President-Elect*: Ellen Miseo (EM)	X
Past President*: Ian Lewis (IL)	X
Treasurer*: Bruce Chase (BC1)	X
Secretary*: Gloria Story (GS)	X
Membership Coordinator: Ingeborg Iping Petterson (IP)	X
Newsletter Editor: Fred Haibach (FH)	X
Regional, Technical, and Student Section Affairs Coordinator: Robert Lascola (RL)	X
Web Editor: Anna Donnell (AD)	X
Student Representative: Chad Atkins (CA)	X
Journal Editor-in-Chief: Michael Blades (MB)	
Journal Editor: Peter Griffiths (PG) (arrives during section F)	X
Journal Managing Editor: Kristin MacDonald (KM)	
Parliamentarian: Ben Manard (BM)	X
Executive Director: Bonnie Saylor (BS)	X
* Voting member	

Other attendees: TPM: Bill Cunningham (BC2); SAS Office: Stephanie Iocco (SI)

III. Unfinished Business

A. Revisit Delegate Reports

1. FACSS GB minutes SciX2014



FACSS_GB_Minutes
March 2014.pdf



2014 FACSS
delegate report.pdf

Topics included: Australian meeting didn't happen; IL made note of the CLIRSPEC meeting; African outreach support; Surplus recommendations; BC1 investments; other committee reports. BC1 moved to accept the report; IL 2nd. Motion passes 5 – 0.

IL pushed for a distribution – the delegates will take it forward - should agree in advance how to vote. For nominations – should vote their conscience.

2015 – Providence; 2016 – Minneapolis; 2017 – Reno; 2018? (to be voted on at SciX 2015); 2020 – Reno.

IL moves to empower SAS delegates to vote for a distribution; BC1 2nds. Motion passes 5 – 0.

IL moves that as we don't know all the nominees and site – empower delegates to vote their conscience; EM 2nds. BC1 - should all vote the same way. IL - not necessarily; but could consult together. DP adds a friendly amendment. SAS candidate votes as a block. IL adds that most nominees have a SAS background – can't lose. Motion passes 5 – 0.

2. CHF – Diane Parry

Continuing SAS membership in CHF appeals to our older members. We could co-sponsor sessions in the future – a miss on the current session. They have old books on spectroscopy open to the public. They can keep old issues of *Applied Spectroscopy* (we had in the past decided not to do this). It is all about public outreach – we get no special access. Looking at what can be done electronically to help with access. We should include this in the 2020 discussion. GS recalled that KB saw our logo on their wall.

B. TPM Report – Bill Cunningham



Report from TPM
Pittcon 15.pdf

Print revenues declined to \$23,800; Digital was ~\$18,000; Marketplace ~\$36,000. 2015 looks a little different. The trip to Photonics West and Bio meetings were very, very good with \$22,000 in new advertising (\$16,000 in AS and \$8,000 digital). \$154,000 in signed contracts; \$21,500 in Marketplace; and \$9,700 in *Spectrum Newsletter* – plus another contract for \$3000 in new newsletter, *Spectrum eNews*. Print is still attractive but things are moving digital. A bimonthly newsletter could generate even more.

\$203,000 contract committed for print and digital; \$17,500 in corporate sponsorships. The \$2600 travel budget to go to Photonics West yielded a good return on investment (ROI). There is still more to come. IL asked if we are on track. BC2 - not sure yet – we gained contracts, we lost some too.

Editorial – one-time what's new and next time application? [from sec – notes not clear on this]

BC1 - there is some discrepancy in the numbers on the digital side - \$48,578 vs. \$35,000. Need to follow up.

BS and BC2 will meet on this. AD suggested adding a Newsletter signup on the website.

BC1 asks about the change in publishers. BC2 - looking at the contract – advertising budget and timing.

C. 2016 PittCon Symposia – Ellen Miseo

In the past, SAS organizes vibrational and atomic symposia. We plan to go with the hand-held – miniature instrumentation. John has the proposal and the 2016 program chair thought it was a good idea. Richard Crocombe and an academic partner would organize it as a single, full day session. BC1 - there will be push back to a ½ day period. John is in our court, however. We could offer some skin if needed and include in the 2016 budget. EM - vendors should support it since they own the topic as of yet. DP - get John on our side. BS - hasn't seen any indication of cutting our sessions.

D. Audit Update – Bruce Chase

The 2013 audit is finished and in his report. No surprises. Comments are the same as usual and have been addressed in the past. 2014 is in new business. RL - Allen Press owes us money (p. 11 of audit)? BS - no; we are clean. IL asks about yellow boxes in the draft. BC1 - they are mostly dates – in final version. BS thanks Mary Anne for great results. DP asked if we had a going-away recognition. BC1 - no, as it was a business relationship; however she did a lot of work.

E. 2020 Initiative – Diane Parry

The 2020 Initiative meeting is tomorrow from 9 – 4:00 and is an open meeting. She's created an equity document, taken from the Bylaws, Constitution, and website. We will start at the beginning and go forward. How big do we want to be? What do we cover? Where are we going? Let's keep it fun and light – make it positive. AD - continue the discussions after PittCon as so many can't be there – include all committees. RL asks how we stay on topic. DP - we will be going from left to right. [sec note – see Equity chart in *SAS Presidents PittCon Report*] AD - we could create a website discussion. FH – a greeter. AD – yes – to offer discussions outside the meeting. BM asks if student members are welcome. AD - use email for communication. BS - use the gmail account (AD – SAS2020@gmail.com). BS – watch – we will run out of food if it gets too big – it will be unwieldy. Will members be mad at the late notice? AD thinks not – with all the ways they can provide feedback – twitter, website, email... DP - this is everyone's society and they should feel free to participate.

F. Sage Contract – All



Annotated_Apls_DR
AFT_contract_SAS ar

BC1 comments on the production savings, a better relationship between the Journal office and publisher, and the ease to reach non-US readers. BC2 - the Ingenta problems will go away. RL asks if it will be cheaper paper. BC1 - no – it shouldn't. BC2 - distribution and non-Ingenta service. IL - the metrics are better and the working relationship will be better. OSA doesn't partner with us. Sage will market us better. (PG arrives). BS asks if we staying with OSA; MB said he'd like to. IL - we could phase it out. PG believes MB wants to keep OSA and move from Allen Press and Ingenta to Sage. DP - suggest this discussion moves to a teleconference as a decision is due by the end of March. BC1 sees no show stopper with the contract and the editor-in-chief (EIC) and journal editor (JE) are supportive. DP and BC2 questions if advertisers can deal with 5 – 8 week productions, or if Sage could change that. BC1 - MB feels we should do it even if it doesn't save in the long run. IL - MB feels we should do it even if it costs. RL - in the contract, Sage would control subscription prices; OSA tells us what it will be. DP - maybe we should include a basement number. PG - OSA income from bundling is pitiful. BC2 will investigate the delay impact – not a deal breaker. DP - we need prices that keep SAS healthy and a website presence. If we move to Sage and lose access – bad. BC1 - Sage should be better in how they manage this. DP - we paid Member Max to get historical data from Ingenta. BS – true. Do we have access to historical data from Sage? DP requests moving discussion to next teleconference. DP moves to take a break; GS 2nds. No arguments. Back by 6:35 PM

G. Website Conversion Update – Bonnie Saylor

We've had 3 Go-to meetings with Member Max – Cactus upload; Membership upload; and Financials upload. A meeting during PittCon is planned for a clean-up session. AD will be included going forward to work the front end – shooting for April 1st. BS is very pleased with Member Max. AD is creating a list of additional items: Newsletter; 2020; etc. The team is asking for patience at the end of the month – there is a learning curve and glitches to overcome. BC1 – feedback wanted. BS and SI – YES! EM – publicity; share the info with our members and give us your feedback. BS - Cactus is happy too. DP – pay by credit card – YAY!

H. Membership Survey Update – Ingeborg Iping Petterson



2015 SAS
Membership Survey



age sorted survey
data with free respo



student
responses.pptx



non student
responses.pptx

Note the contrast in response of the younger vs. older members. Younger members are interested in mentoring and job postings; there is less enthusiasm from the older members. Journal access and symposia are universal. The membership meeting will be Monday at 11 – discussing webinars and more. People use Twitter professionally. RL - the comments are rich in information.

VIII. New Business

A. 2014 Audit – Bruce Chase and Diane Parry

BC1 - if we suspend doing the 2014 Audit, we can save \$10- to 12,000. DP - we have no change in behavior to measure. IL - Mary Anne left and Mary arrived. BC1 - suspending the audit will relieve Mary of reviewing Mary Anne's numbers. IL moves to suspend the 2014 audit unless the treasurer or executive director recommends it; GS 2nds. RL - any repercussions from membership. IL - this was brought up in the governing

board meeting on why changes in the Bylaws were made to do just this. BC1 and the treasurer is outside the executive director and accountant. We will revisit next year. BC1 - going every other year doesn't save money - would have to do the same amount of work. BS - a financial review is also an option, but not much less work. BC1 - Mary is looking at ways to simplify the work too. BS - Mary says as a small organization, we operate like the ACS (large org). IL - as we make changes, we evaluate the cost to do it. Motion passes 5 - 0.

B. Voting on Awards – All



Awards Committee
Report Pittcon 15.pc

IL moves to accept Honorary Membership Awards for Richard Palmer and Alex Scheeline; BC1 2nds. Motion passes 5 - 0.

GS leaves the meeting.

IL moves to accept Distinguished Service Award for Gloria Story; BC1 2nds. Motion passes 4 - 0 (GS absent).

GS returns to the meeting.

IL moves to accept Emeritus Membership Award for Ira Levin; BC1 2nds. Motion passes 5 - 0.

Awards committee are asking for help. RL - getting names - use face-to-face encouragement.

The governing board meeting at PittCon is cancelled and there is a discussion on Fellows.

C. Voting on Officer Nominations – All



Nominating
Committee Report P

IL moves to accept the president-elect nominees; BC1 2nds. Motion passes 5 - 0.

BS - the EC doesn't need to approve the governing board delegate nominees as any member can run. Some on the list were never members or have lapsed memberships. Rina Dukor has asked to be included. BC2 asks about Laura Bush - conflict of interest? BS - she is a paying member (up in February) and has access to the governing board minutes. DP comments on discussing trade secrets in future meetings. PG - this does put us in a conflict, although he considers Laura very ethical.

D. RFP – All

DP and IL report that the respondents need something from us. IL bought us some time, but we are overdue. GS reviews the governing board minutes. Our progress is the move to a home office. We will strategic plan tomorrow. Sage is on that plan.

BC1 moves to adjourn; GS 2nds. RL asks about treasurer's report - RT section money. IL - the governing board can move the money. DP - move to unfinished business at the next teleconference. Motion passes 5 - 0.