

The Society for Applied Spectroscopy

Application for New Certification (All Levels)

Primary Application Deadline: March 31. After this date please include a late fee of \$25 in Application Fee.

Secondary Application Deadline: April 30. All balances due on this date. No applications will be accepted after this date.

1. Personal Information:

SAS Member Number: (Required to qualify for member rate)

First Name:

Middle Initial:

Last Name:

Company:

Address:

City :

State:

Zip Code:

Country:

E-mail:

Phone:

2. Level of Certification

I wish to apply for certification at the level indicated. (Please be sure that you have carefully reviewed requirements for the level you wish to apply!)

Spectroscopist in Training

Associate Spectroscopist

Spectroscopist

Senior Spectroscopist

3. Code of Ethics

I certify that all materials in this application are true and that I have read and subscribe to the Code of Ethics of the Society for Applied Spectroscopy.

4. Cover Letter

Please include a cover letter introducing yourself and indicating the reasons you are seeking certification and why you believe it should be granted. Treat this as you would any formal piece of correspondence and address it to the Certification Committee.

5. Educational Preparation

When noting graduation date, please use the date as it appears on your formal diploma. This date will determine when post-graduate work experience began.

Please give a brief explanation of the degree program, including main areas of focus, in the additional space provided below. You may also attach additional documentation if necessary. Note: 1 semester hour =1.5 quarter hours 1 quarter hour = .67 semester hours U=Undergraduate G=Graduate

Bachelor's Degree:

Month/Year

Major

University

Course Related to Spectroscopy (at least 9 credit hrs)

Master's Degree:

Month/Year	Major	University
Thesis Title		
Courses Related to Spectroscopy (at least 9 credit hrs)		

Doctoral Degree:

Month/Year	Major	University
Dissertation Title		
Courses Related to Spectroscopy		

Other Degrees:

Month/Year	Major	University
Courses Related to Spectroscopy		

6. Professional Experience

A. Please describe your relevant employment experience, emphasizing the last 5 years. Provide the employer, job title, length of employment, and percent of time (50% for half-time, 100% for full-time) in chronological order, starting with your most recent experience. Please note that overlapping months of experience cannot be counted twice for overall months of work experience. In the additional spaces, briefly explain your role and how the experience and employment relate to the criteria of the level for which you are seeking certification. You may supply documentation or representative examples of your activities in the form of reprints, reports, and explanatory letters from clients, principal investigators, supervisors, etc. Use a separate sheet or attached document if necessary.

Note: Time spent in graduate school beyond the degree being used for the level of certification sought counts as half-time experience. Length of experience begins with receipt of the qualifying degree (or after core educational requirements are met, whichever comes first) and will be evaluated only up to the application deadline

Employer

Job Title

Period of Employment

Percent of Time

Experience [in months]

Employer

Job Title

Period of Employment

Percent of Time

Experience [in months]

Employer

Job Title

Period of Employment

Percent of Time

Experience [in months]

B. Please provide a list of publications and/or reports. Note that the documentation is to be representative; it needs not be exhaustive. In the case of project reports of which you were an author, it is required that you include the complete citation, dates of the study, and your role in the project. If any supplemental material is attached, please provide a list of the attachments or hotlink to an internet source.

7. References

Please supply in the space below the names, addresses, phone numbers, and email addresses of two individuals familiar with your work. Both of these individuals should forward a letter of recommendation on your behalf (not more than one letter from your own organization) on their formal letterhead and must be signed. One of these references must be a current member of the Society for Applied Spectroscopy and should be indicated as such. Please contact the SAS office at 301-694-8122 or exdir@s-a-s.org to confirm your references membership if you are unsure. References should not be from individuals you currently supervise or you have supervised in the past and may not be from a relative. These individuals may be contacted to verify or clarify portions of your application.

Reference Name

Address

Phone

Email

SAS Member: Y/ N

Reference Name

Address

Phone

Email

SAS Member: Y/ N

Recommendations should be mailed directly to: The Society for Applied Spectroscopy, Attn: Certification Committee, 168 West Main Street, #300, New Market, MD 21774

Recommendations may also be sent by email to exdir@s-a-s.org

Recommendations sent by email must be on company letterhead, signed, and must be sent by the recommender as a PDF.

8. Curriculum Vitae (CV)

At Step 11 you will be asked to attach an up-to-date curriculum vitae (CV). This CV should include at minimum: name, address, education, experience, and a list of publications in chronological order, starting with most recent work. Please be sure to date all activities, including publications.

9. Transcripts

At Step 11 you will be asked to attach an electronic version of the transcripts from each of your listed universities. Transcripts may be official or unofficial. They will be used to document the timing of completion of educational requirements for certification and to determine competency in all relevant coursework. If unofficial transcripts do not include dates, you must provide a hard copy of your degree. Please carefully review the application form before submitting. Make sure ALL parts of the form are completed.

10. Submission

Once you have completed the form, please send it to exdir@s-a-s.org. Someone from the SAS office will contact you upon receipt to collect payment for the application fee. Alternatively, feel free to call the SAS office at 301-694-8122 to make payment.

11. Application Fee

Your application will not be reviewed without payment, so please complete this step immediately after submitting.

In the case of lack of enough space to fill out the form or submitting additional information, please use this page.